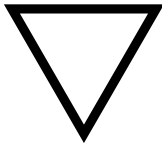


## Basic Standards for Security

According to the event, space your security people in shifts so they don't get fatigued. Be sure to know who is on duty at all times. Security personnel should be identifiable from a distance and after dark. To secure something means to "put beyond hazard of losing or not receiving." This covers the protection of items loaned to CBA/ABATE for the event, and items CBA/ABATE is responsible for there. This also covers all possessions of CBA/ABATE, from each chapter, district on up to and including the State. It shall be up to the officer in charge to see that each person is aware of his or her responsibility and what their position entitles them to do in a given situation. To be effective security personnel, certain standards must be maintained. The following is a list of guidelines established:

- (1) No one on duty shall be intoxicated. Serious problems can result if those on duty are drinking, you will lose in a court battle, guaranteed.
- (2) No one shall be required to work security more than six hours per shift.
- (3) To be more effective, do not get involved in a situation you cannot handle alone. Call for help first.
- (4) Always remember that the people are there to party and they don't want to be hassled, so take into consideration what your duties are and be understanding.
- (5) The person in charge of security for each shift will be responsible for the communication devices. Minimum of one on the gate and one in the field at all times.
- (6) Monies made at a CBA/ABATE event belong to CBA/ABATE and your first priority is in CBA/ABATE's best interest. Protect the money and be aware of those watching it. There will be security on the gate and any place that money is handled.
- (7) Security personnel at a State event answer only to the person in charge from the Board.
- (8) Persons doing security at State events should make sure they have given their names and chapter designation to the person in charge.
- (9) Security personnel from each chapter should report to the person in charge when they arrive at an event.
- (10) Law enforcement officers, firemen, emergency vehicles, and reporters should be kept at the gate by the person in charge of the area. Do not hassle them but they do not enter the camping area. Someone else should be sent immediately to get the person in charge of the event. They are the only ones to allow these people into the facility.
- (11) All security personnel should be aware of the campground rules and requirements and see that everyone knows them. Exceptions to the rule will be stated if a given situation warrants. Violation of rules will result in immediate eviction from camp without refund or re-entry for the duration of the event.
- (12) Problems with civilians should be handled so as not to affect our image in an adverse way. Use a little tact and positive rapport in these situations.



## **EMERGENCY PROCEDURES**

- (1) Develop pre-set plan of action, including emergency access in and out of site.**
- (2) Know locations of all emergency fire or medical equipment and people in attendance with proper training for dealing with various emergency situations.**
- (3) Contact medical personnel if necessary**
- (4) Clear the area of all unnecessary persons.**
- (5) Send persons to guide emergency vehicles into area.**
- (6) Immediately contact Coordinator of Security, State Director, other State Officers or Event Chairman.**